



# Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield  
Blofield Parish Council, 19 Willow Close, Brundall,  
Norwich, NR13 5PZ Tel: 01603 712943 e-mail: [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com)



You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 11<sup>th</sup> December 2017 at 7.30pm for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 6<sup>th</sup> November 2017
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PLANNING

7. To receive a planning update (SO/PC-B)
8. To consider council feedback on planning applications received from Broadland District Council including:
  - 8.1. Application: 20172032  
8 dwellings – 4 bungalows, 4 two storey houses  
Location: Land at Dawson's Lane, Blofield Heath, NR13 4SB
9. To consider feedback on any planning applications received subsequent to the publication of this agenda

### FINANCE

10. To approve invoices for payment (SO)
11. To note the internal control review report for the period April – October 2017 and agree any necessary actions (PW)
12. To approve the budget for 2018/19 and agree the precept (NM/SO)

### PROJECTS

13. To receive an update report on current projects and agree any necessary actions (ME)
14. To review correspondence regarding exemption sites from Saffron Housing and agree any necessary actions (RC)
15. To approve carrying out headstone safety checks in the Blofield Churchyard (ME)
16. To approve replacing the 'dogs must be kept on leads' signage in the Blofield Churchyard (ME)
17. To consider adding a public footpath sign just inside the Blofield Churchyard side gates (ME)
18. To review quotations for urgent tree works to TPO trees within the Churchyard and approve a contractor to carry out the work (ME)
19. To review quotations for repairs / improvements to the entrance to the allotments site and approve a contractor to carry out the work (ME)

20. To refresh the Council knowledge of the 'Implementing Neighbourhood Plan Policies' document and the 'Managing Neighbourhood Plan Projects Policy' and agree any necessary actions (RC)

#### **UPDATES / CONSIDERATIONS**

21. To consider the Margaret Harker Hall Committee request to work with the parish council to discuss their 5 year plan including a CCTV funding request, to appoint council representatives and agree any necessary actions (RC)
22. To consider the Heathlands Community Centre request for support from the Parish Council for new playground equipment, to appoint council representatives and agree any necessary actions (RC)
23. To agree an addition to the Blofield Court House Management Committee Constitution (SO)
24. To receive an update from the Highways England meeting on the 20<sup>th</sup> November regarding the A47 dualling junction proposals (RC)
25. To approve the parish partnership scheme application for a TROD from Heathlands Community Centre to Dyes Road (PC-B)
26. To receive an update on the Welcome Pack and agree any necessary actions (PB/PW)
27. To receive an update on the good neighbourhood scheme (PW)
28. To receive an update on the Broadland Youth Advisory Board (PB)
29. To note any correspondence received (SO)
30. Other reports and items for the next agenda *for information only*
31. To note all meeting dates for 2018 (SO)
32. To note the date of the next Parish Council Meeting – Monday 15<sup>th</sup> January 2018 at 7:30pm at the Courthouse
33. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
34. To consider next actions regarding land in the Parish (RC)

*Sarah Osbaldeston*

Parish Clerk

5th December 2017

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.