



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
Norwich, NR13 5PZ Tel: 01603 712943 e-mail: blofieldpc@gmail.com



You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 12th March 2018 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To note Nigel MacPherson's resignation and vacancies on Blofield Parish Council
4. To receive Declarations of Interest on items on the Agenda
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the parish council meeting held on 12th February 2018
7. To report on matters arising from the Minutes not on the Agenda: *for information only*

FINANCE

8. To approve invoices for payment (SO)
9. To approve a mandate for the BDC investment and Skipton Building Society investment and agree any necessary actions (SO)
10. To approve the following revised documents drafted by the finance working party (SO)
 - Standing Orders
 - Finance Regulations
 - Risk Assessment
 - Freedom of Information Scheme
 - Annual Review of the Effectiveness of Internal Control
 - Annual Review of the Effectiveness of Internal Audit
 - Duties of the Responsible Financial Officer
 - Investment Policy
11. To consider an increase in our financial contributions towards print costs for Focal Point for Blofield residents (SO/ME)
12. To consider NP Law Solicitors 'annual membership' of £400+VAT which includes up to 10 hours advice on different matters (ME)

PROJECTS

13. To receive an update report on current projects and agree any necessary actions (ME)
14. To receive an update on CIL funds and village hall working party meetings and agree any necessary actions (RC)

UPDATES / CONSIDERATIONS

15. To review the allotments car park closure (RC)
16. To receive allotments working group update and agree any necessary actions (ME)

17. To receive an update from Blofield Courthouse, review the courthouse access safety and agree a repointing contractor (SO)
18. To consider if the council wishes to request The Kings Head Public House is again listed as an Asset of Community Value with Broadland District Council (BDC) (RC)
19. To consider a request for a dog bin or larger litter bin at the top of Danesbower Lane /Yarmouth Road (ME)
20. To consider a council response to the Greater Norwich Local Plan (GNLP) consultation and agree any necessary actions (RC/ME)
21. To receive an update on the Highways England A47 improvements (PC-B/SO)
22. To agree attendance at a meeting with Broadland District Council regarding CIL funds uses / projects (RC)
23. To receive an update from BDC on what Blofield Parish Council is required to do for an emergency resilience plan (ME)
24. To receive a report on the Trussell Trust foodbank and agree any necessary actions (JS)
25. To receive a quarterly update on Blofield Courthouse (SS)
26. To note Norfolk County Council's plans in the document 'A vision for Norfolk 2021, Caring For Our County' (RC)
27. To note any correspondence received (SO)
28. Other reports and items for the next agenda *for information only*
29. To note the date of the next Parish Council planning Meeting – Monday 26th March 2018 at 7:30pm at the Courthouse
30. To note the date of the next Parish Council Meeting – Monday 23rd April 2018 at 7:30pm at the Courthouse
31. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
32. To consider next actions regarding land in the Parish (RC)
33. To receive a report on Melanie Eversfield's probation and performance and agree any necessary actions (RC)

Sarah Osbaldeston

Parish Clerk
6th March 2018

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.