



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
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You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 21st May 2018 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 23rd April 2018
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

FINANCE & GOVERNANCE

7. To note receipt of CIL funds for the period of 1 October 2017 to 31 March 2018 of £30,568.02 (SO)
8. To approve renewal of the Parish Council annual insurance with Zurich at a cost of £883.71 per year, tied in and held at this rate for 2 further years (SO)
9. To approve Blofield Parish Council Annual Financial Report 2017/18 (SO)
10. To approve Blofield Parish Council Audit Commission Annual Return, annual governance statement for the year ending 31st March 2018 (SO)
11. To approve Blofield Parish Council Audit Commission Annual Return, accounting statements for the year ending 31st March 2018 (SO)
12. To approve invoices for payment (SO)
13. To agree to obtain quotations for VAT advice from a VAT consultant (RC)

PROJECTS

14. To receive an update on the Heathlands Community Centre to Dyes Road trod meeting and agree any necessary actions (RC)
15. To receive an update report on current projects and agree any necessary actions (ME)
16. To receive an update on village hall working party meetings with MHH and the Courthouse and agree any necessary actions (RC)
17. To agree council representatives for the MHH rest room project and agree any necessary actions (SO)

UPDATES / CONSIDERATIONS

18. To receive allotments working group update and agree any necessary actions (SO)

19. To receive an update from the local resilience forum meeting with the doctors surgery on the 15th May 2018 (ME)
20. To receive an update from a meeting with blofield doctors surgery (RC)
21. To agree proposed new road names for two new developments on Globe Lane and Blofield Corner Road (SO)
22. To consider any actions for the Norfolk Homes land due to be transferred to the parish council in Autumn 2018 (RC)
23. To consider an additional bus stop near the new Saxonfields estate on the Norwich bound side (SO)
24. To agree a response to a Focal Point letter regarding the planning application on Dawsons Loke (RC)
25. To consider parish comments on the draft norfolk access improvement plan consultation (public rights of way) by 15th June 2018 (YB)
26. To consider a council response to the Norwich Western Link Consultation open from 8 May 2018 – 3 July 2018 (RC)
27. To consider proposals for the next Parish Partnership Scheme funding (PC-B)
28. To receive a quarterly update on the Margaret Harker Hall (JS)
29. To receive a quarterly update on Heathlands Management Committee (YB)
30. To consider obtaining quotations to build a new website (RC)
31. To note any correspondence received (SO)
32. Other reports and items for the next agenda *for information only*
33. To note the date of the next Parish Council planning Meeting – Monday 4th June 2018 at 7.30pm at the Courthouse
34. To note the date of the next Parish Council Meeting – Monday 18th June 2018 at 7:30pm at the Courthouse
35. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
36. To receive an update and consider next actions regarding land in the Parish (RC)
37. To receive an update regarding additional community land and agree any necessary actions (RC)

Sarah Osbaldeston

Parish Clerk
16th May 2018

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.