



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
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You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 18th June 2018 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the annual parish council meeting held on 21st May 2018
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. To approve the Minutes of the parish council meeting held on 21st May 2018
8. To report on matters arising from the Minutes not on the Agenda: *for information only*

FINANCE & GOVERNANCE

9. To note receipt of CIL funds for the period of 1 October 2017 to 31 March 2018 of £30,568.02 (SO)
10. To approve an additional insurance premium of £42.26 per year for the addition of the new churchyard gates (SO)
11. To approve invoices for payment (SO)

PROJECTS

12. To receive an update on the new churchyard gates and posts (ME)
13. To receive an update on the restroom refurbishment at Margaret Harker Hall (ME)
14. To receive an update report on current projects and agree any necessary actions (ME)

UPDATES / CONSIDERATIONS

15. To approve the draft letter of understanding and discuss allotment site water costs and any necessary actions (SO)
16. To receive an update on speed statistics on Yarmouth Road and agree any necessary actions (PC-B)
17. To consider providing a bus shelter at the new bus stop near the Saxonfields Estate on the Norwich bound side (SO)
18. To note the receipt of the new parish partnership scheme letter 2019/20 and receive an update on any proposals to be put forward (ME)

19. To consider a council response to the Norwich Western Link Consultation open from 8 May 2018 – 3 July 2018 (RC)
20. To consider a request to BDC to register Plantation Wood as an Asset of Community Value (RC)
21. To receive a quarterly update on the Courthouse (SS)
22. To review short term car parking in Blofield (RC)
23. To consider placing 'no smoking' signs in the 3 village bus shelters (ME)
24. To receive an update from the local resilience forum meeting with the doctors surgery on the 15th May 2018 (ME)
25. To consider setting up a small working group to review options and costs for village entrance signs (SO)
26. To note the request to HM Land Registry by Heathlands Management Committee to amend registration of land at Heathlands to be registered in the name of Blofield Parish Council and agree any necessary actions (SO)
27. To approve two councillors to sign a Lottery Fund 'Deed of Dedication' document for Heathlands Community Centre (SO)
28. To agree the finance working party members meet with Heathlands Management Committee representatives (HMC) regarding a possible grant request and to agree a halls working party meeting with HMC to discuss improvement plans (RC)
29. To consider meeting with the company applying for the pharmacy in the village (RC)
30. To note any correspondence received (SO)
31. Other reports and items for the next agenda *for information only*
32. To note the date of the next Parish Council planning Meeting – Monday 2nd July 2018 at 7.30pm at the Courthouse
33. To note the date of the next Parish Council Meeting – Monday 16th July 2018 at 7:30pm at the Courthouse
34. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
35. To receive an update and consider next actions regarding land in the Parish (RC)
36. To receive an update regarding additional community land and agree any necessary actions (RC)

Sarah Osbaldeston

Parish Clerk
13th June 2018

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.