



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
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You are summoned to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 13th August 2018 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 16th July 2018
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

FINANCE & GOVERNANCE

7. To approve invoices for payment (SO)

PROJECTS

8. To receive an update report on current projects and agree any necessary actions (ME)

UPDATES / CONSIDERATIONS

9. To receive a report regarding funding requests from Heathlands Management Committee for the council to consider and agree any necessary action (SS/ME)
10. To receive an update, consider quotations and agree any necessary actions on urgent tree works for Heathlands Community Centre (ME)
11. To revise and approve the Neighbourhood Plan project list and agree any necessary actions (RC)
12. To receive an update from the Highways England meeting on 9th August, consider 'Designated Funds' Projects to put forward to Highways England and agree any necessary actions (PCB/ME)
13. To receive an update from the Allotment working party / Allotment Association meeting and agree any necessary actions (ME)
14. To review the letter of understanding between the Blofield Orchard Group and the parish council and agree any necessary actions (ME)
15. To receive an update on the Broadland and South Norfolk Feasibility Study June 2018 (DW)
16. To receive an update on the projects working group meeting with Margaret Harker Hall and agree any necessary actions (ME)
17. To receive an update on the disabled ramp project at Blofield Courthouse (ME)

18. To receive funding application from 1st Blofield & Brundall Sea Scout Group and consider any necessary actions (ME)
19. To consider requests from Strumpshaw Parish Council and Hemblington Parish Council regarding possible loan of SAM2 (ME)
20. To receive an update on the IPharm4U application (RC)
21. To receive an update from the Local Authority Cluster Meeting and agree any necessary actions (SS/JS)
22. To receive a quarterly update on the Margaret Harker Hall (JS)
23. To consider cleaning of bus shelters following resignation of current contractor (SO)
24. To note any correspondence received (SO)
25. Other reports and items for the next agenda *for information only*
26. To note the date of the next Parish Council Meeting – Monday 10th September 2018 at 7:30pm at the Courthouse
27. To note the date of the next Parish Council planning Meeting – Monday 24th September 2018 at 7.30pm at the Courthouse
28. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
29. To receive an update and consider next actions regarding land in the Parish (RC)
30. To receive an update regarding additional community land and agree any necessary actions (RC)
31. To receive an update on maternity cover for the assistant clerk (RC)

Sarah Osbaldeston

Parish Clerk
8th August 2018

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.