



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
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You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 5th November 2018 at 7.30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 8th October 2018
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

7. To receive an update on the Hopkins homes application and agree any necessary actions (RC)
8. To consider any additional comments on the appeal to the planning application 20172032 Dawsons Lane Blofield Heath (PC-B)
9. To note a parishioner concern regarding planning application 20181663 and agree any necessary actions (RC)

PROJECTS

10. To receive an update report on current projects and agree any necessary actions (RC/SO)
11. To receive a 2019/20 Parish Partnership Funding bids update and agree any necessary actions (PC-B)
12. To receive an update on village signs project and agree any necessary actions (SD/SS)

UPDATES / CONSIDERATIONS

13. To consider a small grant request from Heathlands Community Centre for a remembrance beacon (RC)
14. To review a draft 'Designated Funds' application for Highways England for new Margaret Harker Hall play equipment and agree any necessary actions (SD)
15. To consider quotations for a full Margaret Harker Hall Survey and agree next actions (SD)
16. To receive an update on the Margaret Harker Hall Rest Room upgrade and agree any necessary actions (RC)
17. To receive an update regarding Heathlands Community Centre project and funding (SS)

18. To note any additional funding projects for consideration for designated funds requests (SO)
19. To agree repairs to the doctors surgery bus shelter (SO)
20. To receive an update from the Blofield Allotments / council working party meeting and agree any necessary actions (SD)
21. To consider council comments on the Norfolk Children's Services Consultation (RC)
22. To note receipt of a letter from Highways England informing the parish council that they may be entitled to make a claim for compensation due to effects of construction or when the new road is in use (SO)
23. To note receipt of papers regarding possible purchase of land for community use as a conservation site (RC)
24. To receive an update on community council workshops from BDC and agree attendees for future workshops (RC)
25. To agree a meeting with BDC Community Infrastructure Officer for guidance on community land within the parish (RC)
26. To agree a meeting with BDC to understand in more detail expected CIL funds for the parish (SO)
27. To receive an update from the October Local Authority Cluster meeting (SS/JS)
28. To review all footpath / general maintenance repairs within the village and agree any necessary actions (PC-B)
29. To receive a Good Neighbours Scheme update (PW)
30. To receive a quarterly update on the Heathlands Community Centre (YB)

FINANCE & GOVERNANCE

31. To note the conclusion of the audit and feedback from PKF Littlejohn LLP (SO)
32. To approve invoices for payment (SO)
33. **CORRESPONDENCE** - To note any correspondence received (SO)
34. Other reports and items for the next agenda *for information only*
35. To note the date of the next Parish Council Meeting – Monday 10th December 2018 at 7:30pm at the Courthouse
36. To note the date of the next Parish Council planning Meeting – Monday 19th November 2018 at 7.30pm at the Courthouse
37. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
38. To receive an update regarding additional community land and agree any necessary actions (RC)
39. To consider staffing matters and agree any necessary actions (RC)

Sarah Osbaldeston

Parish Clerk
31st October 2018