



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston
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You are summoned to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 13th March 2017 at 7:30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. Barry Cawkwell
3. To consider apologies for absence
4. To receive Declarations of Interest on items on the Agenda
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the parish council meeting held on 13 February 2017
7. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

8. To receive a planning update (PC-B/SO)
9. To consider council feedback on planning applications received from Broadland District Council including:
 - 9.1. Application: 20170016
Illuminated and Non-illuminated signs
Location: KJ Solicitors, The Street, Blofield
 - 9.2. Application: 20170157
1. Private Motor Cross Track within Domestic Garden. 2. New fence to front boundary facing road (retrospective)
Location: Red House, Shack Lane, Blofield
 - 9.3. Application: 20170207
6 Dwellings with associated works accessed from Woodbastwick Road, Blofield,
Location: Land off Woodbastwick Road, Blofield
10. To consider feedback on any planning applications received subsequent to the publication of this agenda

FINANCE

11. To approve invoices for payment and note current bank balances (SO)
12. To appoint Pauline James to carry out the Council's Audit for 2016/17 (RC)
13. To note the employer Pension Contribution Rates for the following 3 financial years (SO)
14. To resolve to approve full cheque signatory confirmation together with two additional cheque signatories and a business address change with Barclays Bank (SO)

15. To approve the following revised documents drafted by the finance working party (RC)
 - Standing Orders
 - Finance Regulations
 - Risk Assessment
 - Freedom of Information Scheme

PROJECTS

16. To receive an update report on current projects
17. To approve the Parish Walks 'poster' and agree locations, quantities and costs (YB)
18. To consider the transfer of open space on the Keir development site (RC)
19. To review Blofield Courthouse Garden plans and approve the changes
20. To consider Blofield Churchyard wall repair tenders and approve an appropriate supplier (RC)

UPDATES / CONSIDERATIONS

21. To review the Allotment water costs and consider taking on payment of water supplies for the allotments for the BAA for 2017/18 (PW)
22. To receive an update on the Brundall and Blofield Good Neighbours Scheme (PW)
23. To consider reviewing and trying to establish an unrecognized public right of way in Hillhouse Lane / Clarks Loke (YB)
24. To note the Blofield War Memorial, St Andrews and St Peter's Churchyard has been awarded Grade II listed building status (SO)
25. To note the Tree Preservation Orders placed on Blofield Churchyard (SO)
26. To consider requesting Blofield School is recorded as a listed building (SS)
27. To review the Blofield Emergency Plan (SS)
28. To agree Councillor attendance at the Local Authority Cluster Meeting on Tuesday 4th April (RC)
29. To receive an update on the Dementia Action Alliance (DW)
30. Other reports and items for the next agenda *for information only*
31. To note the date of the next Parish Council Meeting – Monday 24th April 2017 at 7:30pm at the Courthouse
32. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda item
33. To receive an update on a confidential item (RC)

Sarah Osbaldeston

Parish Clerk
8 March 2017

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.