



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston
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You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 24th April 2017 at 7:30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 13 March 2017
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

7. To receive a planning update (PC-B/SO)
8. To consider council feedback on planning applications received from Broadland District Council including:
 - 8.1. Application: 20170058
Rear Conservatory
Location: 8 Church Road, Blofield, NR13 4NA
 - 8.2. Application: 20170157
Erection of 2 bedroom detached bungalow
Location: Plot adjacent 15 St Andrews Way, Blofield, NR13 4LA
 - 8.3. Application: 20170512
Proposed rear extension
Location: Westbury, Woodbastwick Road, Blofield, NR13 4QH
9. To consider feedback on any planning applications received subsequent to the publication of this agenda
10. To note an update and agree any necessary actions on Brundall / Blofield Land proposals around the Witton Run / Run Dike area from the company Quantum Land (RC)

FINANCE

11. To approve invoices for payment (SO)
12. To approve the following revised documents drafted by the finance working party (RC)
 - Annual Review of the Effectiveness of Internal Control
 - Annual Review of the Effectiveness of Internal Audit
 - Duties of the Responsible Financial Officer
 - Investment Policy

13. To note final Neighbourhood Plan expenditure (RC)

PROJECTS

14. To receive an update report on current projects and appoint Councillor leads for each project (RC)
15. To receive an update on the Parish Walks posters and agree any necessary actions (YB)
16. To approve the removal of an unused concrete donations post in Blofield Churchyard (YB)
17. To note receipt of the tree hazard risk assessment for Blofield Churchyard and agree next actions (RC)

UPDATES / CONSIDERATIONS

18. To approve comments on the A47 improvements consultation (PC-B)
19. To approve a contractor to demolish the old garage to the rear of Blofield Courthouse (RC)
20. To review the Allotment water costs and consider taking on the payment of water supplies for the allotments for the BAA for 2017 using the surplus allotment rent collected (PW)
21. To receive an update from the Blofield Allotments Association AGM (PW)
22. To receive an update on the Brundall and Blofield Good Neighbours Scheme (PW)
23. To approve the new locations for the SAM2 sign, agree publication of speed sign statistics and any other necessary actions (PC-B)
24. To note the Local Authority Cluster Meeting notes 25 January 2017 (SS)
25. Other reports and items for the next agenda *for information only*
26. To note the Annual Meeting of the Parish on Thursday 11th May 2017 at 7:30pm
27. To note the date of the next Parish Council Meeting – Monday 22nd May 2017 at 7:00pm for the Annual Parish Council meeting followed by the monthly parish council meeting at 7:30pm at the Courthouse
28. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda item
29. To receive an update on ongoing confidential matters (RC)

Sarah Osbaldeston

Parish Clerk
19 April 2017

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.