



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston
Blofield Parish Council, 101 Thunder Lane, Thorpe St Andrew, Norwich,
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You are invited to the Annual Parish Council Meeting (APCM) to be held in the Courthouse on Monday 22nd May 2017 at 7.00pm for the purpose of transacting the following business. This will be followed by the Parish Council meeting commencing at 7:30pm.

Agenda

1. Welcome and Introduction to the meeting (RC)
2. Election of Chair
3. Election of Vice Chair
4. To accept apologies for absence
5. To ensure all councilors have updated their Declarations of Interest forms
6. Election of a Planning representative
7. **TO APPOINT VILLAGE HALL REPRESENTATIVES:**
 - 7.1. Margaret Harker Hall representative
 - 7.2. Two Court House representatives
 - 7.3. To appoint Courthouse working party members
 - 7.4. Heathlands Community Centre representative
8. To appoint the parish council trustee for Heathlands Community Centre
9. **APPOINTMENT OF COUNCIL REPRESENTATIVES:**
 - 9.1. Appointment of Blofield Fuel Charity representatives
 - 9.2. Appointment two Reve Foundation and Relief-In-Need charity representatives
 - 9.3. Appointment of two tree wardens
 - 9.4. Appointment of two footpaths wardens
 - 9.5. Appointment of a Town Pit pond representative
 - 9.6. Appointment of two Allotment representatives
 - 9.7. Appointment of three Local Authority Cluster representatives
 - 9.8. Appointment of a Blofield Churchyard representative
10. **FINANCE APPOINTMENTS:**
 - 10.1. Election of a Finance Chair
 - 10.2. To appoint finance working party members
 - 10.3. To appoint an internal 'finance control' from the council (to check finances quarterly)
 - 10.4. To approve the continuation of Mrs Pauline James as the Council's Internal Auditor
 - 10.5. To approve 4 cheque signatories
11. **CLOSE THE MEETING**

Sarah Osbaldeston Parish Clerk
15 May 2017