



Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston
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You are invited to a Meeting of the Parish Council to be held at Blofield Courthouse on Monday 22nd May 2017 at 7:30pm for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the parish council meeting held on 24 April 2017
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

7. To receive a planning update (PC-B/SO)
8. To consider council feedback on planning applications received from Broadland District Council including:
 - 8.1. Application: 20170634
Detached dwelling and garage
Location: Clarkes Loke, Blofield Heath
 - 8.2. Application: 20161588
Erection of 4 dwellings and associated works
Location: Land adjacent to Heathlands, Woodbastwick Road, Blofield Heath, NR13 4QH
9. To consider feedback on any planning applications received subsequent to the publication of this agenda

FINANCE

10. To approve renewal of the Parish Council annual insurance with Zurich at a cost of £848.21 per year, tied in and held at this rate for 3 years (SO)
11. To approve invoices for payment (SO)
12. To approve Blofield Parish Council Annual Financial Report 2016/17 (RC/SO)
13. To approve Blofield Parish Council Audit Commission Annual Return, annual governance statement for the year ending 31st March 2017 (RC)
14. To approve Blofield Parish Council Audit Commission Annual Return, accounting statements for the year ending 31st March 2017 (RC)

PROJECTS

15. To receive an update report on current projects (RC)
16. To receive an update on the Parish Walks posters and agree any necessary actions (YB)
17. To receive an update on the Allotments entrance repairs and agree any necessary actions (PW)

UPDATES / CONSIDERATIONS

18. To consider a funding request from Heathlands Community Centre for car park entrance improvements (PC-B)
19. To consider any requests for the parish partnership scheme 2017 (RC)
20. To note an application for a new Pharmacy to open in Blofield village and agree any necessary actions (SS)
21. To note a Community Information Event regarding Virgin Media's Expansion works in Blofield on Thursday 1st June 2017 at Brundall Memorial Hall (RC)
22. Other reports and items for the next agenda *for information only*
23. To note the date of the next Parish Council Meeting – Monday 19th June 2017 at 7:30pm at the Courthouse
24. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (RC)
25. Invite the parishioner to present his complaint detail / concerns to the Parish Council (RC)
26. Discuss the complaint concerns and agree a formal response (RC)
27. To receive an update on ongoing confidential matters (RC)
28. To consider an annual pay rise for the Clerks from SCP25 (11.66 per hour) to SCP26 (£12.161 per hour) (RC) with effect from 1 April 2017

Sarah Osbaldeston

Parish Clerk
17 May 2017

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.